

# SHORELINE UNIFIED SCHOOL DISTRICT

P.O. Box 198 Tomales, California 94971 (707) 878-2266 FAX: (707) 878-2554



## CLASSIFIED POSITION VACANCY EXTERNAL POSTING BODEGA BAY SCHOOL

- POSITION:** Instructional Assistant – FOR THE AFTER SCHOOL PROGRAM  
Part-Time: 5 days per week/2 hours per day (3:00pm – 5:00pm)  
Work year 184 days
- SALARY RANGE:** \$17.96 - \$25.55 per hour (depending on experience) plus vacation and holiday pay  
Excellent benefits package
- JOB SUMMARY:** Under the general supervision of the principal. Work with teachers to help with special instruction for students in academic and non-academic areas. This position will be working with a specific student with vision impairment.
- QUALIFICATIONS:** District desires energetic, outgoing person with high standards and ability to work constructively with children. Must have strong organizational skills, work well with minimum supervision, and demonstrate initiative.
- Offers of employment subject to:**
- Fingerprint clearance
  - Negative TB clearance
  - Post Offer/Pre-Placement physical exam (POPP)
  - CPR/First Aid Certificate within two months of employment
  - AA degree or pass District Instructional Assistant exam
- LOCATION:** Bodega Bay School is a K-5 located in Bodega Bay, California. The school enrollment is approximately 25 students.
- HOW TO APPLY:** To be considered for this position:
- Submit application with required documents via EdJoin.org  
<https://www.edjoin.org/Home/JobPosting/969486>
  - or mail to: Shoreline Unified School District, PO Box 198, Tomales, CA 94971
  - Letter of interest describing your reasons for applying for this position
  - Resumé
  - Three current professional letters of reference regarding your performance in previously held positions
- APPLICATION DEADLINE:** Applications must be received by Wednesday, September 27, 2016 at 3:00 p.m.